

## General

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These safety rules apply to everyone present on the Royal Bodewes yard premises. Failure to comply with these rules may result in denial of access to the site.

Everyone has the duty to work safely and healthily and to contribute to the safety of others.



This means that:

- This safety regulation and additional safety agreements must be followed.
- Unsafe situations and actions must be reported immediately to the supervisor.
- The workplace must be kept tidy and clean.
- Bringing, using or being under the influence of alcohol, drugs or stimulants is prohibited. This also applies to medication that negatively affects reaction time.
- The supervisor monitors safe working.
- Instructions regarding safety and health must be followed immediately.

Everyone working on the Royal Bodewes yard premises:

- Must be able to identify themselves at all times.
- Must possess at least a valid VCA Basic certificate.

# Safety on the yard

*Safety rules for employees, temporary workers and subcontractors*

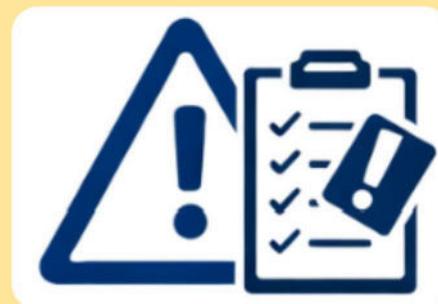
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## Reporting incidents and near misses

- Incidents, near misses and unsafe situations must always be reported to the supervisor.
- Reporting is mandatory and intended to prevent recurrence.
- If there is doubt about safety, work must be stopped immediately and the supervisor must be contacted.



## Emergency response



- Evacuation plans and emergency numbers are indicated at the workplaces.
- In case of alarm, the indicated escape routes must be followed.
- Go to the designated assembly point.
- Instructions from emergency response officers must always be followed.
- Walkways and emergency routes must always be kept clear.

## Personal protective equipment

On the yard and in the production locations, wearing personal protective equipment is mandatory:

- S3 safety shoes
- Safety helmet
- Hearing protection in the halls
- Safety glasses during work with risk of flying particles or sparks (such as grinding), or when instructed by the supervisor
- Respiratory protection or dust mask when exposed to dust, hazardous substances, welding and grinding work. The correct type is determined by the supervisor.
- Gloves when there is a risk of injury or when working with hazardous substances.



**Wearing (work) gloves when operating fixed machines with rotating parts, such as circular saws, lathes and pillar drills, is prohibited.**

## Environment and waste



- Incidents involving chemical (liquid) substances must always be reported to the supervisor.
- The supervisor ensures safe clean-up and disposal according to applicable regulations.
- Waste is removed by the relevant subcontractor.
- Waste must be deposited in the designated containers.

## Working at heights

Working at height means work where there is a risk of falling, for example from scaffolding, platforms, stairs, ladders, MEWPs or edges.

Working at height applies from **2.5 metres**, or from a lower height when there is **a risk of injury from falling onto objects or persons below**.

- Modifying scaffolding is only allowed with permission from the supervisor.
- Workplaces with fall hazards must always be cordoned off or protected.
- Throwing materials down from height is prohibited.

When working at height, the following collective safety measures must be applied:

- A stable, fully boarded working platform
- Guardrails at 1 metre height
- A mid-rail at 0.5 metre height
- Toe boards all around



If these measures cannot be installed, additional measures will be agreed with the supervisor.

## Working in a MEWP



- When working in a MEWP, wearing an approved fall arrest harness with lanyard is mandatory.
- The harness must be correctly attached to the designated anchor point.

Additional:

- Temporary repairs to climbing equipment and electrical tools are prohibited.
- Only inspected and suitable equipment may be used.
- Safety devices must be used correctly and may not be removed or disabled.

## Working in confined spaces

A confined space is a difficult-to-access area with additional risks, such as oxygen deficiency, toxic substances or fire.

- Working in a confined space is only allowed with a valid work permit.
- The work permit is issued by project management.
- Without a work permit, the confined space may not be entered.

Before and during work:

- Risks are assessed and safety measures are taken.
- Only suitable and inspected equipment is used.
- Prescribed personal protective equipment is worn.
- Gas measurements are carried out when necessary.
- Supervision is arranged when required.



In narrow, confined or conductive spaces, only welding equipment with voltage reduction protection may be used.

## Working with hazardous substances

Work with hazardous substances must be carried out carefully and according to applicable regulations.



- Hazardous substances may only be used for their intended purpose.
- The label and the WIK (work instruction card) must be read in advance.
- Prescribed personal protective equipment must be worn.
- Substances without labels may not be used.
- Packaging must be properly closed after use and stored in the designated location.
- Spilled substances must be cleaned up according to the applicable procedure.
- Eating, drinking and smoking during work with hazardous substances is prohibited.

If there is any doubt about safe working, work must be stopped immediately and the supervisor must be contacted.

## Machine safety

Machines may only be used for their intended purpose and according to applicable safety regulations.

- Machines may only be operated by authorised and instructed persons.
- Machines must always be used in their original condition.
  - Safety devices and guards must always be present and functional.
  - Safety devices may not be removed, modified or disabled.
- Malfunctions and defects must be reported immediately.
- Temporary or emergency repairs to machines are prohibited.



During work with machines, appropriate measures must be taken to limit risks according to occupational health and Dutch safety legislation.

# Safety on the yard

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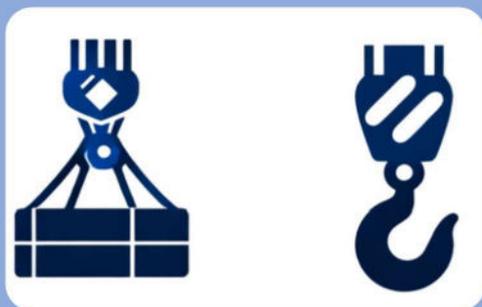
## Transport

Transport involves risks and must be carried out safely.

- Forklifts and other transport equipment may only be operated by persons with valid instruction and certification.
- Transporting persons or allowing passengers is prohibited.
- Adding extra counterweights is prohibited.
- Transport equipment must be used according to the prescribed procedure.
- Protruding or loose parts that can cause injury may not be left behind.



## Lifting operations



Lifting operations must be carried out safely and in a controlled manner.

- Lifting operations may only be performed by persons with valid lifting instruction.
- Only inspected and suitable lifting equipment may be used.
- Lifting loads over people is prohibited.
- Standing or being under a suspended load is prohibited.
- Lifting persons with lifting equipment is prohibited.

Lifting operations are carried out in accordance with applicable laws and regulations and the safety procedures in force at Royal Bodewes.

## Subcontractors and temporary workers

Personnel of subcontractors and temporary workers are expected to be aware of the applicable rules and adjust working methods and procedures accordingly.

Each employee adapts behaviour and working practices in such a way that risks to themselves and others are minimised as much as possible.

# Safety on the yard

*Safety rules for employees, temporary workers and subcontractors*

*We work together in a safe and healthy way..*



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